**LP Services System Update – 1 February 2024**

1. **Learning Provider Portal – System Enhancements Delivered**

|  |  |  |
| --- | --- | --- |
| **Summary** | **Description** | **Implementation Date** |
| Learner Search Screen | Message will now be displayed for Approved applications only, which do not have a ULN. A link will be enabled and when selected, you will be directed to the Learner Information Results screen which will display, Approved applications without a ULN. Please Note - As this link will potentially return applications from multiple Academic Years, the ability to export the results will not be possible, however the function can be used to update ULNs. | 22/10/23 |
| Learner Search Screen | New search field created – National Insurance No. Users can search using this field only. | 22/10/23 |
| Payment Instalment Report | A new sub-category within the ‘Scheduled Awaiting Attendance Confirmation’ section of the Payment Instalment Report titled ‘Applications currently Suspended’ has been added to show where an application state is Suspended and where the payment instalment date is greater than the end of the month from the suspension effective date. | 27/08/23 |
| Newly Submitted Worklist | Within the “Application Information Service\Learner Information Home' screen, a ‘Newly Submitted Worklist’ has been created. This will enable users to track (using date parameters between one day and one month) learners who have recently submitted their application but has not yet been ‘Approved’. Applications displayed within the worlist need to have a start date and end date to determine the Academic Year and be at any of the below work stages to be displayed.In Data EntryAwaiting Validation Eligibility IncompleteMissing Evidence Awaiting Approval | 27/08/23 |
| Resumption COC | Previously, when performing a ‘Resumption’ Change of Circumstance (CoC) for an application which was ‘Suspended, there was no prompt to amend the Course End Date resulting in the original Course End Date being retained. Now, when performing a ‘Resumption’ CoC, you will be able to amend the Course End Date field. The system will default to the current Course End Date, however the ability to amend this, as well as perform the resumption CoC will be available. | 23/07/2023 |
| COC Worklist page | An add ‘Group’ search filter will be available on the CoC Worklist page for users, to the groups that they are assigned to. Users not assigned to a group, will only be able to see applications that aren’t assigned to a group.  | 23/07/2023 |
| Add work stage column to Learner Information Results Screen | A column will be added to the Learner Search Results Screen to identify the ‘Application State’ to ensure that applications are easily identified by work stage. This prevents users having to enter the learner applications individually or export results to see the work stage. | 23/07/2023 |
| Update to Application State History Page | The Application State History page has been to remove the ‘Effective To’ column and rename the description of ‘Effective From’ column to 'Submitted Date' to ensure that there is no confusion of the meaning of the dates displayed. | 25/06/2023 |
| Link to LP Services Website added to LP Portal Homepage  | A link to the LP Services website has been added to the Home page of the Learning Provider. | 25/06/2023 |
| Display active users only as default in user admin screen | The ‘Hide Expired Users’ checkbox will be populated on entry to the user admin screen ensuring only active users are displayed. You can still uncheck box to display both active and inactive users. | 25/06/2023 |
| Display active users only as default in contacts screen | The ‘Hide Expired Users’ checkbox will be populated on entry to the Contacts screen ensuring only active contacts are displayed. You can still uncheck box to display active and inactive contacts. | 25/06/2023 |
| Cannot perform back-to-back Change of Circumstances | When trying to perform a back-to-back Change of Circumstances, on submission of the 2nd change, the system was generating an error message and preventing the change from being actioned. This has now been rectified and multiple Change of Circumstances can now be performed consecutively. | 25/06/2023 |
| Payment Instalment Report not populating Scheduled Payment Amount when exporting | The ‘ScheduledPaymentAmount’ column within the Payment Instalment Report was not being populated when exporting from the Year-to-Date link. It was being exported when exporting from the monthly link.A change has been made to make the links consistent and the ‘ScheduledPaymentAmount’ will be populated when exporting from either link. | 25/06/2023 |

1. **Learning Provider Portal – System Enhancements Under Analysis**

|  |  |  |
| --- | --- | --- |
| **Summary** | **Description** | **Status** |
| Payment Instlament Report  | Ongoing review to enhance the Payment Instalment Report (PIR), to allow the removal of the Loan Position Report, as all information would be within the PIR. | Under Analysis |
| Withdrawal CoC | Prevent Providers being able to submit withdrawals with an effective date that is after the course end date.  | Under Analysis |
| CoC | When Learning Providers select multiple learners via the Create CoC tab, the LP Portal pulls through all learners on that course rather than just those learners who are approved. | Under Analysis |
| Learner Search Screen/Export Payment Schedule & Attendance | Currently where attendance has been confirmed for a fixed quarter, and a suspension is subsequently submitted, the attendance confirmation status field still shows the assumed months are 'in attendance' however, a suspension has been submitted for a period prior to these months. Update the portal to show ‘awaiting confirmation' for any month following a suspension where payment has not been made. | Under Analysis |
| Learning Provider Details Screen | De-activate both the Profile and Contract Manager edit buttons. Any changes the Learning Provider attempts to submit are not updated via the LP Portal. | Under Analysis |